

## CITY COUNCIL BUDGET RETREAT MINUTES

February 18, 2010

The City Council of the City of Norman, Cleveland County, State of Oklahoma, met in a budget retreat at 5:00 p.m. in the Municipal Building Conference Room on the 18th day of February, 2010, and notice and agenda of the meeting were posted at the Municipal Building at 201 West Gray, and the Norman Public Library at 225 North Webster 48 hours prior to the beginning of the meeting.

PRESENT: Councilmembers Atkins, Butler, Cubberley,  
Dillingham, Ezzell, Griffith, Kovach, Quinn,  
Mayor Rosenthal

ABSENT: None

### DISCUSSION REGARDING THE FYE 2011 CAPITAL BUDGET AND THE FYE 2011 THROUGH FYE 2015 CAPITAL IMPROVEMENTS PLAN.

Ms. Susan Connors, Director of Planning and Community Development, staff has worked to identify available resources to prepare a Capital Budget that would address most of the major capital improvements for facilities as well some new infrastructure projects. She highlighted the following assumptions:

#### AVAILABLE RESOURCES

FYE 10 Reallocation of Project Budgets	\$ 588,669
FYE 10 Fund Balance made available by Reallocation of GO Bond Interest	1,143,000
FYE 11 Programmed Building Maintenance	750,000
FYE 11 Programmed 5% Unallocated Balance	100,000
FYE 11 Decreases in Costs and Postponement	1,911,822
Reimbursement Grants	800,000
FYE 11 Fund Balance	<u>1,162,338</u>
TOTAL AVAILABLE	\$6,455,829

#### DECREASES IN COSTS AND POSTPONEMENTS

Delete Alley Program funding in FYE 11 & FYE 12	\$ 150,000
Delete Traffic Calming funding in FYE 11 & reduce to \$100,000 in FYE 12	300,000
Reallocate Downtown Streetscape Project (pending future grant funding)	1,495,622
Decrease costs for 12th Avenue Bridge & Porter Gap Paving Projects	<u>20,000</u>
TOTAL	\$1,515,622

#### SIGNIFICANT PROJECT COST CHANGES

24th SE: Lindsey to Alameda design moved up from FYE 12 to FYE 11	\$ 475,000
Bridge Replacement Franklin 1/2 mile west of 12th Avenue NW	17,000
Robinson & 12th Avenue NE Signal/Intersection Project	130,458
CNG Facility (City portion of reimbursement grant-not successful)	200,000
Highway 9 Multi-Modal Path (City's portion of reimbursement grant-not successful)	<u>600,000</u>
TOTAL	\$1,422,458

The Downtown Streetscape Project will be resubmitted in FYE 2013 for possible funding. The Highway 9 Multi-Modal Path Project will move forward with design in FYE 2011 to merge with the Oklahoma Department of Transportation Project (ODOT).

Ms. Connors highlighted the proposed new projects for FYE 2011 as follows:

Roof Replacement of 11 existing facilities	\$1,269,000
HVAC/Mechanical System Replacement in Building B and the Library	1,800,000
Lighting Replacement Project for 19 City facilities	964,000
Rehabilitation of dams in Hall Park	180,000
Westwood Pool Repainting Project	50,000
Main Street LED Lighting Project, Design	<u>50,000</u>
TOTAL	\$4,313,000

Mr. Shawn O'Leary, Director of Public Works, said the Oklahoma Water Resources Board (OWRB) performs inspections on all high hazard dams and the repair work scheduled is necessary to meet the requirements of OWRB. He said the repairs consist of removal of some trees and root structures.

Councilmember Kovach asked why it was necessary to schedule the Westwood Pool Painting Project at this time. He said Westwood Pool was identified in the Parks Master Plan for potential replacement and wondered if it would be better to wait to see how the City would proceed with the recommendations outlined in the Parks Master Plan. Mr. Jud Foster, Director of Parks and Recreation, said typically the pool should be painted every five years and it was currently overdue and painting it in FYE 11 would hopefully carry it until a final determination and solution was in place.

Mr. O'Leary said ODOT opened bids today for the Robinson Street Underpass Project and received very favorable bids. He said Manhattan Road and Bridge Company submitted the lowest bid of \$12,207,431, which is 32% below the budgeted amount of \$17,924,000. He cautioned it is not necessarily a savings in the traditional sense as the project was over budget and the savings would get the project back into budget constraints.

City Manager Lewis said staff has begun discussion with Norman Public Schools about the possibility of transferring ownership of Whittier and Irving Recreation Centers to Norman Public Schools. He said the City would continue to offer the same programs the centers currently offer, but Norman Public Schools would take over ownership and make all necessary upgrades and maintenance to the facilities. If ownership was transferred, \$463,655 would be freed up in the Capital Budget from current and future projected projects.

Councilmember Kovach asked whether staff has had discussions with Norman Public Schools about placing additional playground equipment at Monroe Elementary since the Parks Master Plan identified that area as a good place for a park. Mr. Jud Foster, Director of Parks and Recreation, said staff has had preliminary discussions, but nothing has been decided at this time.

Councilmember Kovach identified areas where sidewalks were needed and asked staff to prepare estimates for them and asked if those estimates were available. Mr. O'Leary said one of the projects is included in the list of sidewalks that were not funded; McGee Sidewalk: Cherrystone to Westbrooke Terrace. Mr. Bob Hanger, City Engineer, said the other locations are along the south side of Lindsey Street between McGee and Wylie and along Vine Street between Aladdin and McGee and estimates for those are not yet complete but should be ready tomorrow. Councilmember Kovach asked if the project for a pedestrian crossing at Highway 9 and Chautauqua was included and Mr. O'Leary said the project is included with the transportation projects at a cost of \$20,000, but is in the unfunded category at this time.

Councilmember Kovach asked Mr. Anthony Francisco, Finance Director, if he knew how much Capital Fund money was budgeted in the Robinson Street Underpass that could possibly be replaced with bond money since they bids were lower than estimated. Mr. Francisco reminded Council that the substitution of General Obligation Bond interest money is already taken into account. He said Council anticipated overruns on the

Robinson Street Underpass Project and effectively this gets us back to zero. Councilmember Cubberley urged Council to consider any savings realized be used for deferred maintenance of facilities.

Councilmember Dillingham was not opposed to moving projects in the alley program out two years, but wanted to make sure they projects were placed back into the program in FYE 2013 as well as some of the sidewalk projects that were not included this year, especially the sidewalk along Brooks Street between Wylie and Pickard. Mayor Rosenthal said Council should also be cognizant of those applications in the process for traffic calming and the public safety implications of the projects.

Councilmember Butler reminded Council about the need for an east side recycling center.

Mayor Rosenthal asked staff to make adjustments with the new information on the Robinson Street Underpass Project as well as the other items mentioned by members of Council.

Items submitted for the record

1. Memorandum dated February 15, 2010, from Linda R. Price, Revitalization Manager, to Honorable Mayor and Council Members
2. PowerPoint presentation entitled "*Capital Fund 50 FYE 2011, Capital Budget & FYE 2012-2015 Plan*"
3. Capital Fund Summary dated February 18, 2010
4. Fund 50 - Capital Plan Changes FYE 10 and FYE 11
5. Fund 50 – New Project Requests Proposed for Funding
6. Fund 50 – Other Requested New Projects not Proposed for Funding
7. Fund 50 – Current vs. Proposed FYE 11 – FYE 15 Capital Plan

The meeting adjourned at 5:50 p.m.

ATTEST:

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City Clerk

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Mayor